

Authorization Document

Authorization Document for Negotiation of State Compensation Matter					
Name	Sex	Date of Birth	National ID No.	Occupation	Address
Principal					
Appointee					

The Principal hereby authorizes the Appointee to act as the Agent, with full authorizations with regard to negotiation in respect of the claim to [**insert the liable compensating authority**] for state compensation, together with (or “but without”) the special authorizations to waive the right to claim for compensation to revoke the request for the compensation, to receive the payment, to receive the restoration of the prior condition or to elect another agents.

To: (The full name of the liable compensating authority)

Principal: ○ ○ ○ (seal)

Appointee: ○ ○ ○ (Seal)

Dated this _____ day of _____

Drafting Guidance:

- The “Principal” means the claimant, which shall be inserted with the same description as in the “Claimant” column of the Application for State Compensation; the “Appointee” means the agent, which shall be inserted with the same description as in the “Agent” column of the Application for State Compensation (Please refer to Drafting Guidance No. 1 to 4 of the Application for State Compensation).

2. It is advisable to insert the telephone numbers of both the Principal and the Appointee to facilitate contacting and communication.
3. The agent is fully authorized with regard to the negotiation, but special authorization is required regarding waiving the claim for the compensation, revoking the request for the compensation, receiving the payment and the restoration of the prior condition, and selecting agents. Any limitation on the authority and power shall be explicit in this authorization document. For clarity and avoidance of any dispute, if the Appointee is granted with special authorizations, please insert “together with the special authorizations to waive the right to claim for compensation.....” or cross out the bracket and the bracketed words (or “but without”) after the words “together with” with affixation of the Principal’s seal; if the Appointee does not have special authorizations, please insert “but without the special authorizations to waive the right to claim for compensation.....” or cross out the words “together with”, the bracket and the bracketed word (or).
4. This authorization document shall be presented in the beginning of the negotiation.